



Laxda Singh Charitable Trust's (Regd.)
THAKUR SHYAMNARAYAN ENGINEERING COLLEGE

Website : www.tsecmumbai.in

Affiliated to University of Mumbai, Approved by All India Council for Technical Education (AICTE) and Government of Maharashtra (GoM)

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NOTICE

College Development Committee Meeting

(YEAR 2025-26)

Meeting No.: 04


Date: 24/3/2026

Meeting Date	Venue	Time
27/3/2026	Board Room	11:00 AM

Agenda:

1. Review of last CDC meeting
2. Review of Academic Progress
3. Discussion on ESE TH, ESE PR and IAT 2 examination
4. Requirement and welfare of human resource for Academic Year 2026-2027
5. Infrastructure and Laboratory Development of Academic Year 2026-2027
6. Budget Review and Financial Planning
7. Utilization and Upgradation of ERP software
8. Research, Innovation, and Consultancy- Incubation Center Activities
9. Planning and Conduction of training program for students
10. Quality Assurance and Accreditation Activities
11. Student Welfare and Support Systems
12. Students Activities
13. Any relevant matter with prior permission of chairperson

CONVENOR


Dr. S.M. Ganechari
PRINCIPAL

Copy To: Office

Circulation to All Committee members

TSEC/PRM/MP-05/01/REV-A

MEETING NO.04

CDC Meeting of Thakur Shyamnarayan Engineering college was held on 27th March, 2026 in the Board Room.

Action taken/progress on the points were discussed

Sr No.	Agenda (Points of Discussion)	Discussion and Decision Taken
1	Review of the last CDC meeting	The minutes of the previous CDC meeting held on 3 rd January 2026 were reviewed and approved by the committee. Further discussions were held on engagement with professional bodies, conduction of Faculty Development Programs (FDPs), and the organization of various curricular and co-curricular activities.
2	Review of Academic Progress	The academic coordinator and committee reviewed the status of syllabus completion and teaching-learning processes. Emphasis was placed on effective implementation of Outcome-Based Education (OBE). All Heads of Departments were instructed to ensure that feedback is collected before IAT-I and IAT-II examinations. Subsequently, the feedback report is to be compiled and communicated to the Principal and should be informed to respective faculties for rewards and corrective actions. Departments were advised to ensure timely completion of academic activities and continuous assessment.
3	Discussion on ESE TH, ESE PR and IAT 2 examination	Mr. Sharad Yenker, Exam In-charge, discussed the schedule for IAT-II, ESE PR and ESE TH university of Mumbai examination schedule and preparedness for the same. IAT-II from 13 th to 17 th April 2026 ESE PR from 20 th April to 2 nd May 2026 ESE TH from 11 th May to 15 th June 2026
4	Requirement of human resource for Academic Year 2026-2027	It was resolved that each department shall submit a detailed human resource requirement report, including faculty, technical, and support staff, for the Academic Year 2026-2027. Adequate technical and non-teaching staff shall be appointed to support academic and laboratory activities. Recruitment shall be carried out in accordance with AICTE/UGC norms and institutional policies. Priority will be given to candidates with relevant experience, research contributions, and industry exposure. The committee also highlighted the importance of faculty retention, professional development, and succession planning. Strategies such as organizing FDPs, encouraging higher studies, research activities, and providing a conducive work environment were suggested.
5	Infrastructure and Laboratory Development of A Y 2026-2027	The status of laboratory upgrade and equipment procurement was reviewed. Departments were asked to submit requirements for coming AY as per UoM guidelines, modernization and ICT-enabled facilities.
6	Budget Review and	The committee reviewed current expenditures.

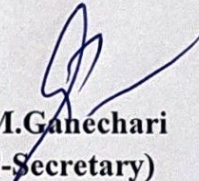
	Financial Planning	Budget allocation for upcoming academic, research, faculty welfare, co-curricular and extra curricular activities was discussed.
7	Utilization and Upgradation of ERP software	All Heads of Departments discussed and emphasized the efficient usage of the ERP system for the smooth teaching-learning process. It was noted that all academic, examination, faculty data, training & placement activities, are effectively added in the system and conveyed to students as per need.. The ERP is also upgraded periodically as per requirements.
8	Research, Innovation, and Consultancy-Incubation Center Activities	Faculty members were encouraged to publish research papers and apply for funded projects and the same will be guided by Dr. Nirmala Kamble. The importance of innovation and consultancy activities was highlighted. Incubation center activities have been initiated in the college premises, with startup-related initiatives already underway to promote innovation, entrepreneurship, and student-led ventures.
9	Planning and Conduction of training program for students	The Training and Placement cell highlighted the importance of structured student training programs. Key discussions focused on identifying skill gaps, organizing technical and soft skills sessions, and collaborating with industry experts to improve student employability. The progress of the Campus Credential training program was discussed, highlighting student participation, ongoing sessions, and overall development in technical and soft skills.
10	Quality Assurance and Accreditation Activities	NAAC/NBA accreditation preparedness was reviewed. Documentation and quality initiatives were emphasized. Mrs. Nehal Muchhala, Academic Coordinator and NBA/NAAC incharge informed all Departmental Heads and NBA/NAAC criteria incharges to ensure the ongoing work and update various criterias related documents. Criteria incharges were informed to submit the report of work completion by the 2nd week of April 2026. She reviewed the progress reports and communicated the overall status to the Principal. The IQAC report was discussed by Mrs. Pratibha L. in detail. The committee appreciated the efforts and suggested continuous monitoring of NAAC & NBA related metrics.
11	Student Welfare and Support Systems	Mentoring, counseling, and grievance redressal mechanisms were reviewed. Student support initiatives and scholarship awareness were discussed.
12	Students Activities	Co-curricular and Extracurricular Activities Planning and review of following events was discussed Technofest, Robo fest, Mudrace Planning of ACM events

	hackathon, workshop on AI tools
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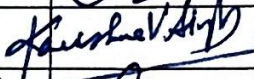


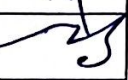
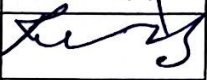



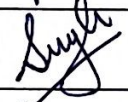



Conclusion and Vote of Thanks

With no further topics on the agenda, the meeting was concluded with a vote of thanks by **Dr. S.M. Ganeshari**, who expressed gratitude to all members for their valuable insights and participation. All members were encouraged to actively contribute towards institutional growth and quality enhancement. The committee reaffirmed its commitment to enhancing institutional quality and ensuring a smooth academic year ahead.

Meeting Adjourned.


Dr. S.M. Ganeshari
(CDC-Secretary)

List of CDC members present for the meeting

Sr.No.	Name	Post	Signature
1	Shri. Rajesh Singh	Chairperson	
2	Ms. Karishma Singh	Secretary	
3	Dr. S.M. Ganachari	Member - Secretary (Principal)	
4	Dr. B.K. Mishra	Member (Education Field)	
5	Dr. A. Damahe	Member (Industry)	
6	Mr. Shankar Rane	Member (Social Service)	
7	Mrs. Suvarna Thakre	HOD(IT) Nominee	
8	Dr. Mily Jashank	First year Incharge	
9	Mrs. Pratibha Lotlikar	IQAC coordinator	
10	Mrs Sarita Singh	Expert member nominated by management	
11	Ms. Monali Kalekar	Teaching Staff	
12	Mr. Kashif Shaikh	Teaching Staff	
13	Mr. Swayam Patel (ME)	Student Council (President)	
14	Ms. Bhumi Oza (IT)	Student Council (Secretary)	